**University of Maryland, College Park - PRIME CONTRACTOR MBE MONTHLY PAYMENT REPORT**

**NAME OF PRIME CONTRACTOR:**

**PRIME PROJECT MANAGER:**

**CONTACT PHONE:**

**MBE PRIME:** □ No □ Yes  **MDOT #:**

**ADDRESS:**

**CITY:**

**STATE:**

**ZIP CODE:**

**CAMPUSS/ PROJECT NAME:**

**CONTRACT/ PROJECT NO:**

**PRIME CONTRACT ORIGINAL CONTRACT DOLLAR AMOUNT:**

**PRIME CONTRACT CURRENT TOTAL DOLLAR AMOUNT (Including Change Orders):**

**TOTAL PAYMENTS RECEIVED BY PRIME:**

**REPORT FOR MONTH/ YEAR:**

**FINAL REPORT:** □ No □ Yes  **COMPLETION DATE:**

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**List ALL MBE firms named on the MBE Participation Plan of the project including the MBE Prime if self performing:**

<table>
<thead>
<tr>
<th>NAME of MBE FIRM (MDOT)</th>
<th>WORK/ SERVICE PERFORMED</th>
<th>ORIGINAL SUB- CONTRACT AMOUNT</th>
<th>CURRENT SUB- CONTRACT AMOUNT (Including Change Orders)</th>
<th>PAID THIS MONTH</th>
<th>PAID TO DATE</th>
<th>AMOUNT OF PAYMENTS OVER 30 DAYS LATE*</th>
<th>BALANCE TO FINISH WORK STARTED? (Y/N)</th>
<th>WORK COMPLETE? (Y/N)</th>
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**As an authorized representation for the firm below, I certify that the information above is true and correct.**

**SIGNATURE OF AUTHORIZED REPRESENTATIVE:**

**DATE:**

**PRINTED NAME & TITLE:**

**PHONE:**  ____________________________  **FAX:**

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**MBE Liaison**

**University of Maryland**

**Email:** mbe@umd.edu

**Fax:** (301) 314-9565

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**Please submit this Report monthly and assure MBE Subcontractors submit MBE Subcontractor Payment Reports (MBE Attachment G) monthly to:**

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**NOTE:** Attach an explanation of the reason for any subcontractor payments that are over 30 days late. On State construction contracts, ensure that subcontractors are paid any undisputed amount to which the subcontractor is entitled within 10 calendar days of receiving a progress or final payment from the State and otherwise comply with COMAR 21.10.08

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**Form Revised 11/2014**