

**UNIVERSITY OF MARYLAND  
AUTHORIZED THIRD PARTY RELEASE FORM**

**Date:** \_\_\_\_\_

**To Whom It May Concern:**

I \_\_\_\_\_ hereby authorize \_\_\_\_\_  
Cardholder Name Person to pick up Pcard

**to pick up my Purchasing Card on my behalf. In doing so, I understand that I am responsible for my University Purchasing Card from the time it is picked up from the Delegated Procurement Team.**

\_\_\_\_\_  
**Authorizing Signature of Cardholder**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Signature of Person Picking up Card**

\_\_\_\_\_  
**Date**