



UNIVERSITY OF  
MARYLAND  
DEPARTMENT OF PROCUREMENT AND STRATEGIC SOURCING

Room 2113-R Chesapeake Building  
College Park, Maryland 20742-3111  
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**UNIVERSITY OF MARYLAND COLLEGE PARK**  
**Master Subcontracting Plan Exhibit I**

Submitted in accordance with Public Law 95-507

Sponsor **Name, address and email:**

Principal Investigator:  
Title:

Address: University of Maryland

Bldg. College Park, MD 20742  
Phone: (301) 405-1045

1. Proposal Entitled:
2. Contract/Solicitation:
3. Start Date:
4. Total Estimated Contract Cost:
5. Total Estimated Cost of Subcontracts:

**PERCENTAGE GOALS**

1. The total estimated dollar value of all planned subcontracting (to all types of business concerns) under this contract is \$
2. A. The following percentage goals (expressed in terms of a percentage of total subcontracting dollars) are applicable to the solicitation (contract) cited above.
  - i. Large business concerns: % of total planned subcontracting dollars under this contract will go to large businesses.
  - ii. Small business concerns: % of total planned subcontracting dollars under this contract will go to subcontractors who are small business concerns.
  - iii. Historically Underutilized Business (HUB) Zone small business concerns: % of total planned subcontracting dollars under this contract will go to subcontractors who are HUBZone small business concerns.
  - iv. Small disadvantaged business (SDB) concerns: % of total planned subcontracting dollars under this contract will go to subcontractors who are small business concerns owned and controlled by socially and economically disadvantaged individuals.

(1) Historically Black Colleges and Universities/Minority Institutions (HBCU/MI): % of total planned subcontracting dollars under this contract will go to HBCU/MIs as identified in FAR Part 26. This percentage is included in the percentage shown under 2.A. (iv), above, as a subset.

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- v. Woman-owned small business (WOSB) concerns: % of total planned subcontracting dollars under this contract will go to subcontractors who are woman-owned small business concerns.
- vi. Veteran Owned Small Business (VOSB) concerns: % of total planned subcontracting dollars under this contract will go to subcontractors who are veteran owned small business concerns.
- vii. Service Disabled Veteran Owned Small Business (SDVOSB) concerns: % of total planned subcontracting dollars under this contract will go to subcontractors who are service disabled small business concerns.

*The total percentage of planned subcontracting with small business concerns includes total dollars planned to be subcontracted with HUBZone small business, small disadvantaged and women-owned small business, veteran owned small business and service disabled veteran owned small business concerns.*

2. B. The following dollar values correspond to the percentage goals shown in 2.a above.

- i. Total dollars planned for subcontracting to large business concerns:
- ii. Total dollars planned to be subcontracted to small business concerns:
- iii. Total dollars planned to be subcontracted to HUBZone small business concerns:
- iv. Total dollars planned to be subcontracted to SDB concerns:
  - (1) Total dollars planned to be subcontracted to HBCU/MIs:  
This dollar amount is included in the amount shown at 2.B.iv.
- v. Total dollars planned to be subcontracted to WOSB concerns:
- vi. Total dollars planned to be subcontracted to VOSB concerns:
- vii. Total dollars planned to be subcontracted to SDVOSB concerns:

*The total dollars planned for subcontracting with small business concerns includes total dollars planned to be subcontracted with HUBZone small business, small disadvantaged and women-owned small business, veteran owned small business and service disabled veteran owned business concerns.*

3. The following principal products and/or services will be subcontracted under this contract:

- a. Products/services planned for subcontracting to large business concerns:
- b. Products/services for subcontracting to small business concerns:
- c. Products/services planned for subcontracting to HUBZone business concerns:
- d. Products/services planned for subcontracting to SDB concerns:
- e. Products/services planned for subcontracting to HBCU/MI concerns:
- f. Products/services planned for subcontracting to WOSB concerns:
- g. Products/services planned for subcontracting to VOSB concerns:
- h. Products/services planned for subcontracting to SDVOSB concerns:

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4. The individual designated to administer this subcontracting plan is the UMCP Director of Procurement and Strategic Sourcing. The project's principal investigator, Dr. \_\_\_, will be responsible for the technical conduct of the project, including the research, instruction, student advisement, oversight service and administration. The principal investigator has the services of several administrative offices to assist in procurement of goods and services needed for the project. The Department of Procurement and Strategic Sourcing has a Director Small & Minority Business Programs in addition to the Director and administrative staff. The administrative duties of the project principal investigator will include his support of Procurement's efforts to meet the goals of the subcontracting plan, the delegated procurement of goods and services and assistance in preparation of the required reports.

5. UMCP shall submit periodic reports so that the Government and Contractor can determine the extent of compliance with the subcontracting plan. Regardless of the effective date of this contract, the report shall be submitted for the entire life of the contract within thirty (30) days after the close of each reporting period. When possible, UMCP shall submit the reports electronically through [www.eSRS.gov](http://www.eSRS.gov). The Individual Subcontracting Report (ISR or SF294) will be completed on a semi-annual basis and upon contract completion in accordance with the schedule below:

October 1 through March 31 Due by April 30

April 1 through September 30 Due by October 31

UMCP shall submit the Summary Subcontracting Report (SSR or SF295) on an annual basis and upon contract completion. Annual reports are due on October 31 and cover the period from subcontract inception through the end of the current fiscal year.

A copy of this Subcontracting Plan Exhibit I will be forwarded to the UMCP administering office, ORA.

Should circumstances arise that impact the approved subcontracting plan, immediate notification shall be provided to the Contractor's Small Business Officer.

**Prime Sponsor name, address and email (if different from sponsor above):**

**Prime Sponsor Award number:**

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James Haley  
UMCP Procuring Contracting Officer